SBMHA BOARD MEETING

*DATE: Thursday, September 26, 2013*

*LOCATION: Mildmay Medical Clinic Board Room*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **🗸** | **Members** |  | **🗸** | **Members** |  | **🗸** | **Guests** |
| P | Troy Fischer |  | P | Ryan Kreager |  | P | Maddy Bester |
| P | Ryan Martin |  | P | Debbie Jefferson |  |  |  |
| P | Doug Ireland |  | A | Phil Stroeder |  |  |  |
| P | Nancy Berwick |  | P | Shawn Jones |  |  |  |
| P | Donna Ruetz |  | P | Heather Collins |  |  |  |
| P | Carrie Girdler |  | P | Carl Kennedy |  |  | |
| P | Jane Tolton |  | P | Sandy Montgomery |  |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| # | AGENDA TOPIC | RESPONSIBLE PERSON | FOLLOW UP DATE | COMPLETED |
|  |  |  |  |  |
| 1.0 | CALL TO ORDER |  |  |  |
|  |  |  |  |  |
| 2.0 | MINUTES OF THE LAST MEETING |  |  |  |
|  | -motion to accept minutes as written was proposed by Ryan Kreager . Motioned carried. |  |  |  |
| 3.0 | MATTERS ARISING FROM PREVIOUS MEETING |  |  |  |
| 3.1  3.2  3.3  3.4 | **-Ticket Taker and Timekeeper Positions**  Donna Ruetz asked Maddy Bester to attend the meeting tonight to share Maddy’s duties. Maddy shared this information with the Board including what Mildmay Minor Hockey paid the timekeepers for each game in the past. Both Maddy Bester and Nancy Berwick are willing to schedule the timekeeper and doorkeeper positions in Mildmay and Teeswater respectively as part of their positions. A discussion of what this position will be paid was held. It was agreed that the position would be paid $16.oo per game. Nancy will hold a timekeeping clinic to teach the students how to run the time clock and how to fill out the game sheet for games and a clinic for the students doing the doorkeeper position and what is involved in the position.  -**Center Ice Logos**  Both individual logos will not fit at center ice. For this year we will have the Teeswater Otter logo in Teeswater at center ice and the Mildmay Monarch logo in Mildmay at center ice.  **-Season Passes**  A discussion was held regarding the Season Pass fees for each association last year. Based on those prices proposed prices were put forth for the Season Pass this year. Prices were agreed upon and laminated passes will be made for Season Pass holders to carry .  A motion was made by Shawn Jones to make the Family Pass $110.00, the Single Pass $70, Sr. Single $50, Sr. Family $70, Adult Admission $5, Senior Admission $4, and Students (Grade 9 and up) $2. Motion seconded by Doug Ireland. Motion carried.  **-Request for Release**  Jane contacted the family requesting a release for two of their children regarding the decision made at the last SBMHA board meeting on Sept 12, 2013 to deny the request for release. Since this phone call the family has asked for a refund of their registration fees for the 2 players in SBMHA and a conversation with SBMHA president Troy Fischer. | Nancy Berwick  Troy |  | Completed  Completed  Completed |
| 4.0 | COMMUNICATION REPORTS |  |  |  |
| 4.1  4.2  4.3  4.4  4.5  4.6  4.7  4.8  4.9 | **-Referee in Chief (John Turnbull/Debbie Jefferson)**  Debbie reported that John Turnbull wants to know what is expected of him by SBMHA this year as Referee in Chief this year. John has agreed to be our Association Referee In Chief with Brady Montgomery assisting. A discussion was held regarding what duties were required of John. John will do the referee scheduling for Rep games in Mildmay and Teeswater and the Local League scheduling in Mildmay only. Brady will do the Local League scheduling in Teeswater only. John will not be required to attend the Board meetings as John can report any information needed to the board through Debbie.  **-OMHA Contact (Jane Tolton)**  Jane Tolton discussed registration including the current Juvenile registration, the head trainer position, development and specialty clinics and coaches development clinics, a need for new referees to be trained, and the 1DB may be a go again this year for scheduling and reporting purposes.  **-OWHA Contact (Ryan Kreager)**  Ryan Kreager discussed a need to pay for our team registrations this week. Outstanding trophies need to be returned to WOAA asap.  A motion was made by Doug Ireland that any team in SBMHA that wins a trophy must turn in the trophy to the Director at Large (currently Heather Collins) the day after the winning game to be placed in the trophy case. Motion seconded by Nancy Berwick . Motion Carried.  This information will be put into the coaches handbook to inform the coaches of this.  **-Technical Director (Debbie Jefferson)**  A meeting was held with the coaches last week and coaches information packages were handed out and discussed at the meeting. Tryouts have started and all teams are using evaluators so far. Still looking for some coaches for some girl teams and boys Local League and AE teams. 2 Board members will need to attend each team’s first parent meeting.  Debbie will post the Code of Conduct for Coaches, Parents, Players etc. on the website.  **-Ice Manager (Carl Kennedy)**  Tryout schedules have been established and once tryouts are completed the practice schedule will be put in place. Mildmay ice is being started up on Tuesday, October 1st.  **-Registrar (Sandy Montgomery)**  Still waiting on a couple player registrations.  **-Website Administrator (Carrie Girdler)**  Nothing to report at this time.  **-Local League Convenor (Shawn Jones)**  Nothing to report at this time  **-Rep/AE Convenor (Phil Stroeder)**  Nothing to report at this time | Debbie  Debbie  Debbie |  |  |
| 5.0 | COMMITTEE REPORTS |  |  | |
| 5.1  5.2  5.3  5.4  5.5    5.6  5.7  5.8 | **-Coaches Committee (Debbie Jefferson)**  An emergency meeting of the coaches committee was held in Teeswater last night regarding the 2005 and 2006 players and the Novice tryouts. The Coaches Committee will follow the Rules of Operation 5.6 Local League Regulations in regards to this situation.  Debbie made a motion to allow the 2006 players to transfer from the Tyke program to the Novice program based on the Rules of Operation 3.3 (b) . Jane seconded the motion. Motion carried.  **-Equipment Management Committee (Debbie Jefferson)**  The Equipment Management Committee has met and Debbie and the committee members have gone through the jerseys for tryouts. Debbie and the committee members will be working to electronically catalogue the jerseys in Teeswater. Mildmay already has this done. Each team will be issued a set of Teeswater and Mildmay jerseys. Combination locks have been ordered for the lockers. First Aid kits will be ordered for teams. Blue pucks will also be ordered.  **-Fund Raising Committee (Heather Collins)**  The fund raising committee had a meeting with Libro. Volunteers are needed on game day.  **-Booth Committee (Heather Collins)**  Our lease is up for both booths and will be renewed for 2years on October 1, 2013. Heather has contacted the municipality regarding access to the booths in both of the arenas.  **-Nomination Committee (Nancy Berwick)**  Nothing at this time  **-Discipline Committee (Ryan Martin**)  Nothing at this time  -**Risk Management Committee (Doug Ireland)**  Shawn Jones reported that as per the Rules of Operation 6.5 (f) all team officials will be required to go to the police station and have a Criminal Record Check done this year . Criminal Record Checks for volunteer positions are free but SBMHA will need to write a letter for volunteers to take with them.  Doug Ireland reported that he is still waiting to hear if we need to have Liability Insurance.  **-Tournament Committee (Doug Ireland)**  Ryan Martin will be the chairperson/contact for the tournaments this year.  A motion was made by Ryan Kreager to set the Tournament fees for this year at $450 and a 14 day cancellation policy will be put in place. Seconded by Carl Kennedy . Motion carried. |  |  |  |
| 6.0 | TREASURER’S REPORT (Donna Ruetz) |  |  |  |
|  | The new SBMHA bank account is now open and running. Working on registration deposits and refunds.  Bob Jones contacted Donna regarding team pictures for this season. 2 nights will be required due to the number of teams we have. A post will be put on the website asking for someone to organize the picture nights. The volunteer will contact Donna for more information regarding this position. | Carrie |  |  |
| 7.0 | NEW BUSINESS |  |  |  |
|  | A request made by Aaron Armstrong via a letter read by Debbie Jefferson for the Midget team to fund raise for team events and purchases. Doug Ireland made a motion that the intention of this request is good but that we will not allow this at this time. Seconded by Shawn Jones. Motion carried. |  |  |  |
| 8.0 | ADJOURNMENT/NEXT MEETING |  |  |  |
|  | The next meeting of the SBMHA Board of Directors will be held on Thursday, October 3rd in Teeswater at the arena meeting room at 7:30pm. Carrie will not be present so someone else will need to take minutes at that meeting.  Motion to adjourn the meeting made by Ryan Martin. Seconded by Carl Kennedy. Motioned carried. |  |  |  |